



**Donor Gift Agreement (for gifts under \$10,000)**  
**Mission Jamaica Legacy Endowment Fund**

**A. Donor (name and address):** \_\_\_\_\_  
\_\_\_\_\_

**B. Amount of gift: \$** \_\_\_\_\_

**C. Use of annual distributions from this gift:**

The intent of this designated gift to the Mission Jamaica Legacy Endowment Fund is to support mission partners of Mission Jamaica, including, but not limited to: Westhaven (Montego Bay), Clifton Boys Home (Montego Bay), Garland Hall (Montego Bay), J'Bode (Montego Bay), Medical/Dental (Montego Bay/Kingston), Callalew Mews School (Kingston), EarthAngel Breakfast Program (Kingston), and Hope Valley School (Kingston)). Annual distributions will be made to Mission Jamaica to maintain the continuity and integrity of Mission Jamaica on the island of Jamaica. The use of distributions will be prioritized by the Mission Jamaica executive director, in conjunction with the Mission Jamaica Legacy Endowment Fund Advisory Committee, if such Committee is in existence at the time of a distribution. Distributions are intended to help provide Mission Jamaica with a consistent and reliable source of funding to assist it in meeting its missionary needs in the future.

*Note: The Foundation will inform Mission Jamaica that distributions are intended for a designated need, project or supplies, and not for administrative, staff or participant costs.*

**D. Distributions:** In accordance with The Foundation's policies, 5% of the value of this fund will normally be distributed annually to Mission Jamaica, who will then decide how distributions will be allocated among mission partners, with the assistance of the Mission Jamaica Legacy Endowment Fund Advisory Committee, if such Committee is in existence at the time of a distribution.

1. An annual allocation of 5% of this fund will be dependent on the performance of The Foundation's pooled endowment which is invested for prudent growth. The Foundation cannot guarantee market performance of the endowment fund. A more conservative distribution may be required during a sustained market decline. If the Mission Jamaica Legacy Endowment Fund's value declines below the initial investment level, annual distributions will be suspended until the value returns to the initial investment level.
2. If at some point in the future, Mission Jamaica ceases to exist, the Mission Jamaica Legacy Endowment Fund (including principal and earnings) will be distributed to like kind Christian mission partners on the island of Jamaica.

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**THE FOUNDATION**  
OF ST. ANDREW'S LUTHERAN CHURCH



**E. Acceptance:**

**Donor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Foundation:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*The Foundation will annually inform Mission Jamaica of the donor's desired use of the funds, but The Foundation cannot guarantee how the recipient uses the distribution. The Foundation does not monitor the recipient's leadership or financial soundness.*

*It is the policy of the Foundation to assess a modest administrative fee (currently 1.5%) on all restricted gifts made to The Foundation and any income generated from such gifts. This fee is used to offset The Foundation's cost of administrative activities in support of its mission.*

*All gifts, once accepted by The Foundation, are irrevocable per IRS rules.*

3/26/18